LEE'S SUMMIT
MISSOURI

Community Development Block Grant

2020-2021

Action Plan

(DRAFT)

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Action Plan covers the program year 2020-2021, the initial year of the 2020-2024 Consolidated Plan (Con Plan) period of the Community Development Block Grant Program. Through the Con Plan, the following needs were identified as high priority:

- Sidewalks and curbing in established neighborhoods
- Connection of neighborhood sidewalks to parks/trails
- Storm drains in older neighborhoods
- Long term transitional housing
- Housing affordability: renters and owners
- Maintenance of established neighborhoods
- Rental inspections
- Home ownership counseling
- Transportation barriers
- Accessibility to basic needs and services (food, shelter, clothing)
- Access to and affordability of mental/behavioral Health
- Street maintenance and additional street lighting on neighborhood streets
- Access to affordable daycare

The 2020-21 Action Plan continues to reflect a local partnership between City government and not-for-profit services and housing agencies. With these partnerships, the goals and objectives established in the Con Plan will be implemented. The standard public process established in the City's Citizen Participation Plan including a public awareness campaign will be followed. This includes the solicitation of CDBG funding requests from local services and housing agencies, evaluation and prioritization of funding needs, a public hearing, a 30-day public review and comment period, and the approval of the governing body.

The recommended funding allocations focus on sustaining on-going programs that have proven to address the critical needs of the community as identified in the Con Plan. CDBG funds also help agencies to leverage other resources in support of their programs. Funded programs on the non-public-service side focus on the preservation of the community's affordable housing.

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Due to limited funding from this program, not all of the priority needs identified in the Con Plan will be addressed by the programs to be funded this program year. Local agencies are urged to explore alternative resources to support and expand their programs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through this plan and its commitment of financial support, the City strives to accomplish the following objectives:

- continue supporting the agencies and programs that have received CDBG funding in prior years in order to help them maintain a similar level of service;
- continue to support the agencies and programs benefiting low income families;
- continue to support services for children exposed to domestic violence and adults with mental health and substance abuse issues; and,
- continue to provide financial assistance to LMI homeowners for the upkeep of their homes through a home preservation program and to the local public housing agency to implement its CIP.

The outcomes will benefit a total of about 3,352 individuals and households, and improve 81 affordable housing units.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The majority of the programs included in this Action Plan have been funded and in operation for several years. The majority of the agencies offering these programs and services utilizing the CDBG funds have proven to be solid in terms of their performance as well as their impact on the community's well-being. The City has a monitoring and evaluation system in place to determine subrecipient performance levels. This is taken into account during the evaluation and prioritization of funding allocation.

In program year 2019-20, the City funded a Development Specialist position for Lee's Summit Housing Authority (LSHA). While this was the first year the City funded the position, LSHA had a difficult time finding the right person for the role given the amount of money the City awarded the position, therefore the role has not had much impact on the community to-date. Due to the amount of funding the City has available for program year 2020-21, and the desires expressed by the committee and City Council to recoup some of the funding to recover staff costs, staff did not recommend funding this position.

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4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The public outreach and consultation process for this Action Plan consists of a public awareness campaign via press release, solicitation of requests for funding, public hearing and a 30-day public review and comment period.

A press release was posted on the City's website on December 19, 2019. The press release specifically stated:

- Applications for the 2020-21 CDBG program year would be available on January 6, 2020;
- Applications would be accepted from January 6 through February 7, 2020; and
- A public hearing was scheduled for applicants to present their projects in early March

Press Release for Application Period

LEE'S SUMMIT MISSOURI

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Community Development Block Grant Application Period Begins Jan. 6, 2020

The City of Lee's Summit will accept applications from qualified agencies for funding for the 2020-21 Community Development Block Grant (CDBG) program Jan. 6, 2020 through Feb. 7, 2020. The grant funds are provided to the City annually by the U.S. Department of Housing and Urban Development to meet the needs of low-to-moderate income individuals and families, address slum or blight, and meet urgent needs.

Application forms and information will be available at cityofLS.net Jan. 3, 2020. Qualified agencies include public agencies and nonprofit organizations. For-profit organizations may also be eligible for consideration if the proposed programs or projects serve a public purpose and meet the national objectives, as well as the City's CDBG Consolidated Plan objectives. Individuals are not eligible to apply. The program year starts July 1, 2020 and ends June 30, 2021.

Lee's Summit was designated as an Entitlement Community under the Community Development Block Grant program, which gives the City authority to administer the grant in our community. The City of Lee's Summit was awarded $373,739 for the 2019-20 program year. The City's 2020-2021 grant funding has yet to be announced.

Applicants will be asked to present their proposals and funding requests to the Community and Economic Development Committee (CEDC). The public will also have the opportunity to provide feedback before the CEDC recommends a funding allocation plan to City Council for adoption.

For questions about the Community Development Block Grant program, contact Sarah Tilbury at 816-969-1243 or email Sarah.Tilbury@cityofLS.net.

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On February 22, 2020, a public notice was published in the Lee's Summit Tribune announcing the Community and Economic Development Committee (CEDC) public hearing scheduled for March 11, 2020. This hearing provides citizens an opportunity to hear funding proposals from local agencies, as well as staff funding recommendations, public comments, and the prioritization of the proposals. Once heard, committee discussions occur and recommendations are established for consideration by the full City Council.

A 30-day public review and comment period will be open March 13 and run through April 17. Hard copies of the Action Plan will be available for public access at two local public libraries, The Gamber Center, and City Hall locations. The draft Action Plan will also be available on the City's website. All public comments, if any, will be brought to the attention of the City Council for final consideration.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

N/A

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

Through a comprehensive public process, the 2020-21 Action Plan was developed to address the priority needs of the community as identified through the 2020-24 Con Plan and to distribute funding accordingly to satisfy these needs. The City realizes that CDBG funding is limited and will not address all of the priority needs of the community, but encourages local agencies to pool other resources so that more needs can be met.

The funding provided through the CDBG program is making a difference for our community and we continue to use this valuable resource to support the most needed programs.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	LEE'S SUMMIT	Development Services

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Sarah Tilbury

CDBG Administrator

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Lee's Summit Development Services department coordinates the consultation process for the Community Development Block Grant Program 2020-24 Con Plan and the subsequent Annual Action Plans. The consultation process for the Annual Action Plan includes a community awareness campaign through the City's press release, newspaper advertising and a public hearing, which is followed by a public review and comment period.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City actively works with both local and regional agencies to meet community needs. This has included work within consultation, strategic planning, and financial support through the CDBG program. Through the annual CDBG action plan process, the City works with these agencies to identify priority needs, service gaps, as well as overlap of services to ensure critical services receive funding priority.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Lee's Summit is a part of the service area of the Greater Kansas City Coalition to End Homelessness (GKCCEH), the designated regional Continuum of Care (CoC) serving the Jackson County, Missouri area and has been working with the network over the years as needed.

In evaluating the role of Lee's Summit in addressing homelessness, GKCCEH and their embrace of the Housing First approach were considered as a means of assessment. Effective attainment of this approach can be measured by the implementation of policy and provision of funding that ultimately leads to the creation of permanent and sustainable housing for all homeless individuals. Lee's Summit will also continue to support allocating funding toward residential minor home repair improvements, and the City is exploring options that may increase the number of residents benefitting from the program.

Within Lee 's Summit, there are many services in the community that are supported by the City in their efforts to actively prevent and reduce homelessness.

The following programs will contribute to the prevention of homelessness:

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- Hope House: An emergency shelter in Lee's Summit that serves victims of domestic violence, including children
- ReDiscover Mental Health: Provides mental health services to individuals as well as families in different settings
- Hillcrest Transitional Housing: Works to house homeless individuals, families, and youths in an environment that encourages working and the development of life skills
- Lee's Summit Social Services: Provides emergency assistance to low-to moderate-income individuals and families
- Lee's Summit Housing Authority: Local public housing agency

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Lee's Summit does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

N/A

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Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	COLDWATER OF LEE'S SUMMIT
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, submitted a funding request to meet high priority needs, and attended the public hearing. The agency's funding request will be partially met and the supported program will benefit persons in need of service.
2	**Agency/Group/Organization**	HOPE HOUSE, INC
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, submitted a funding request to meet high priority needs, and attended the public hearing. The agency's funding request will be partially met and the supported program will benefit persons in need of service.
3	**Agency/Group/Organization**	REDISCOVER MENTAL HEALTH
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, submitted a funding request to meet high priority needs, and attended the public hearing. The agency's funding request will be partially met and the program will benefit persons in need of service.

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5	**Agency/Group/Organization**	LEE'S SUMMIT HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, submitted a funding request to meet the agency's funding need to rehab the exterior of local public housing structures, and attended the public hearing. The agency's funding request was recommended for approval with partial funding, and the supported program will benefit persons in need of service.
6	**Agency/Group/Organization**	HILLCREST TRANSITIONAL HOUSING OF EASTERN JACKSON COUNTY
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, submitted a funding request to meet its need for case management, and attended the public hearing. The agency's funding request will be partially met due to funding limitations and the supported program will benefit persons in need of service.
7	**Agency/Group/Organization**	LEE’S SUMMIT SOCIAL SERVICES
	Agency/Group/Organization Type	Services- Housing, Homeless, Special Needs
	What section of the Plan was addressed by Consultation?	Basic Needs Homeless Needs

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, submitted a funding request to meet its need for operating expenses, and attended the public hearing. The agency's funding request will be partially met due to funding limitations and the supported program will benefit persons in need of service.
8	**Agency/Group/Organization**	TRUMAN HERITAGE HABITAT FOR HUMANITY
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Direct consultation with the Executive Director to discuss an alternative approach to the City's Minor Home Repair Program that would result in an increased number of residents benefitting from the program. The agency was notified of the funding application process, submitted a funding request to support 15-17 residential improvements as well as the cost to administer the program, and attended the public hearing. The agency's funding request will be met, and 5-7 additional homeowners should benefit from the program.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A.

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Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	the Greater Kansas City Coalition to End Homelessness (GKCCEH)	The Strategic Plan supports the overall goals of the plan of the CoC.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

A press release was posted on December 19, 2019. The press release stated:

- Applications for the 2020-21 CDBG program year would be available on January 6, 2020;
- Applications would be accepted from January 6 through February 7, 2020; and
- A public hearing would be scheduled for applicants to present their programs to the City Council Community and Economic Development Committee in early March

A legal notice was published in the Lee's Summit Tribune on February 22, 2020 announcing the public hearing. A 30-day comment period will begin on March 13, 2020 and conclude April 17, 2020. This timeframe allows citizens to review and provide comments on the 2020-21 AAP. The plan will be available for review in hard copy at City Hall, the Gamber Center and Lee's Summit branches of Mid-Continent Public Library.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/ broad community	Public awareness /informational only	Public comments will be provided, if received.	Explanation will be provided, if public comments are received and not accepted.	https://cityofls.net/news-media/press-releases/artmid/1782/articleid/4350/community-development-block-grant-application-period-begins-jan-6-2020

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2	Public Hearing	Non-targeted/broad community	All applicants presented their programs and funding requests to the public and Community and Economic Development Committee. Staff presented their application review, prioritization and funding recommendations.	Public comments will be provided, if received.	Explanation will be provided, if comments are received and not accepted.	
3	Public review and comment	Non-targeted/broad community	Draft Action Plan with Funding Allocation Recommendations will be made available at various public places/locations as well as online.	Public comments will be provided, if received.	Explanation will be provided, if comments are received and not accepted.	
4	Newspaper Ad	Non-targeted/broad community	N/A	N/A	N/A	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City has been informed it will receive $372,384.00 in federal funds for fiscal year 2020-21. At this time, these are the only funds the City expects to allocate to achieving Con Plan objectives. Local agencies will have opportunities to apply for the ESG grant through the State of Missouri. Public housing needs may also be met with other HUD grants to be awarded to the Lee's Summit Housing Authority. Local agencies will continue to make efforts and explore new funding sources for their programs to meet client needs.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	372,384	0	21,067	393,451	0	CDBG allocation for PY 2020-21; surplus funds are unexpended from prior years and are available for redistribution.

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
General Fund	public - local	Admin and Planning	0	0	0	0	0	
Public Housing Capital Fund	public - federal	Housing	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City is offering CDBG assistance to agencies and programs to fill budget gaps. Agencies and programs should primarily rely on other funding sources or in-kind donations and use CDBG assistance as a way to extend the services. For CDBG, the City will continue to cover a portion of the administrative cost with its general fund. Lee's Summit Housing Authority leverages other federal funds for capital expenses. Other subrecipients combine CDBG allocations with a variety of other funding sources, including in-kind donations, local grants, local churches, local charities, private foundations, private fundraisers, State funding resources, etc. The City does not require funding match for any of the CDBG funded programs and projects.

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If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

No further discussion.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CDBG Program Planning/Administration	2020	2024	Planning and Administration	Communitywide	CDBG Administration and Planning	CDBG: $72,093.40	Other: 2 Other
2	Basic Needs for Food, Clothing, etc.	2020	2024	Homeless Non-Homeless Special Needs	Communitywide	Basic Needs of Low-to-Moderate Income Persons	CDBG: $38,463.00	Public service activities other than Low/Moderate Income Housing Benefit: 2866 Persons Assisted
3	Mental Health/Substance Abuse Counseling	2020	2024	Non-Homeless Special Needs	Communitywide	Mental Health/Substance Abuse Assistance	CDBG: $17,394.60	Public service activities other than Low/Moderate Income Housing Benefit: 405 Persons Assisted
4	Residential Rehab and Affordable Housing	2020	2024	Affordable Housing Public Housing	Communitywide	Residential Rehabilitation and Affordable Housing	CDBG: $265,500.00	Rental units rehabilitated: 81 Household Housing Unit

Table 6 – Goals Summary

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Goal Descriptions

1	**Goal Name**	CDBG Program Planning/Administration
	Goal Description	Various activities and associated expenses for the general administration of the CDBG program, including staff time, advertising, staff training, and planning activities as allowed by HUD regulations.
2	**Goal Name**	Basic Needs for Food, Clothing, etc.
	Goal Description	Provide CDBG assistance to local programs that meet the needs of the homeless, low-to-moderate income persons, children, and persons with disabilities for food, clothing and other essentials for survival.
3	**Goal Name**	Mental Health/Substance Abuse Counseling
	Goal Description	Continue to support local agencies and programs for mental health and substance abuse counseling.
4	**Goal Name**	Residential Rehab and Affordable Housing
	Goal Description	Provide CDBG assistance to low-to-moderate income homeowners for urgent and critical repairs to ensure decent living conditions. Support Lee's Summit Housing Authority in its continuing maintenance of the existing public housing structures.

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Projects

AP-35 Projects – 91.220(d)

Introduction

This program year, Lee's Summit continues to support existing on-going public service programs by maintaining the current level of CDBG funding. On the Public Service side, all funding requests are met with the capped amount of the annual grant. The City plans to continue investing in a Minor Home Repair or Home Preservation Program with the goal of helping more LMI households and freeing up City staff time to manage the overall program. The City continues to work with Lee's Summit Housing Authority to make needed upgrades of its residential units for sustainability, safety and efficiency.

Projects

#	Project Name
1	CDBG Administration
2	Coldwater BackSnack Program
3	Hope House Children's Therapy
4	ReDiscover Case Manager
5	Hillcrest Transitional Housing Case Manager
6	Lee's Summit Housing Authority Duncan Estates Exterior Rehab
7	Home Preservation Program
8	Lee's Summit Social Services Operating Expenses

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

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AP-38 Project Summary

Project Summary Information

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1	**Project Name**	CDBG Administration
	Target Area	Communitywide
	Goals Supported	CDBG Program Planning/Administration
	Needs Addressed	Planning and Administration of the CDBG Program
	Funding	$72,093.40
	Description	Activities directly associated with administration of the CDBG program.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Lee's Summit City Hall 220 SE Green St.
	Planned Activities	City activities associated with administering the CDBG program.
2	**Project Name**	Coldwater BackSnack Program
	Target Area	
	Goals Supported	Basic Needs for Food, Clothing, etc.
	Needs Addressed	Basic Needs of Low-to-Moderate Income Persons
	Funding	$5,048.00
	Description	Working with Harvesters to provide free weekend snack lunches in backpacks to elementary school chronically hungry children of the Lee's Summit R-7 School District.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the BackSnack program will benefit 258 children and the CDBG portion of the funding will benefit about 32 for the entire school year.
	Location Description	Coldwater will deliver the backpacks to schools located within Lee's Summit.

	Planned Activities	Coldwater works with Harvesters and the Lee's Summit R-7 School District to provide free snack lunches in backpacks for weekend meals to school children who are chronically hungry.
3	**Project Name**	Hope House Children's Therapy
	Target Area	Communitywide
	Goals Supported	Mental Health/Substance Abuse Counseling
	Needs Addressed	Mental Health/Substance Abuse Assistance
	Funding	$12,600.00
	Description	Therapy sessions provided at Hope House for children experiencing domestic violence.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The agency estimates 185 children will benefit from this program.
	Location Description	Therapy sessions will take place at the Lee's Summit location of Hope House; for security purposes, the physical address is confidential.
	Planned Activities	The agency provides counseling sessions to children and family members focusing on issues relevant to children who are exposed to domestic violence.
4	**Project Name**	ReDiscover Case Manager
	Target Area	Old Town Area
	Goals Supported	Mental Health/Substance Abuse Counseling
	Needs Addressed	Mental Health/Substance Abuse Assistance
	Funding	$4,794.60
	Description	ReDiscover works with the Lee's Summit R-7 School District and provides mental health counseling at Lee's Summit Elementary School for at-risk children. The counseling focuses on behavioral health, health, violence prevention, academic achievement, housing or other related risks.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	The agency estimates they will serve 220 students through this program.
	Location Description	Lee's Summit Elementary 110 SE Green St Lee's Summit, MO
	Planned Activities	Case manager working with the school providing counseling to the students who are identified as at-risk children.
5	**Project Name**	Hillcrest Transitional Housing Case Manager
	Target Area	Communitywide
	Goals Supported	Mental Health/Substance Abuse Counseling
	Needs Addressed	Mental Health/Substance Abuse Assistance
	Funding	$15,775.00
	Description	Hillcrest Transitional Housing provides transitional shelters in Lee's Summit. Included in their services is case management counseling sessions to help families that experience homelessness to get on their feet and get employed and move to a permanent residence.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The agency estimates that the case management will help about 192 persons, of which about 64 will benefit from CDBG assistance.
	Location Description	Hillcrest will provide case management at its Lee's Summit location: 501 SW Mission Rd
	Planned Activities	The Case Manager will provide one-on-one case management counseling to client families residing at the shelter.
6	**Project Name**	Lee's Summit Housing Authority Duncan Estates Exterior Rehab
	Target Area	
	Goals Supported	Residential Rehab and Affordable Housing
	Needs Addressed	Residential Rehabilitation and Affordable Housing
	Funding	$140,000.00

	Description	Combining the agency's own capital funds and CDBG funds, Lee's Summit Housing Authority will complete the exterior rehab project at Duncan Estates.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The exterior rehab project will benefit 66 residential units at Duncan Estates.
	Location Description	Duncan Estates public housing complex immediately south of US 50 between Ward Rd and M-291.
	Planned Activities	Exterior renovations to all 66 units at the Duncan Estates public housing complex.
7	**Project Name**	Home Preservation Program
	Target Area	Communitywide
	Goals Supported	Residential Rehab and Affordable Housing
	Needs Addressed	Residential Rehabilitation and Affordable Housing
	Funding	$125,500.00
	Description	To provide minor exterior repairs, emergency and critical repair services on a first come first serve basis, for eligible residents.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The agency expects it can provide minor home repairs to 15-17 LMI households.
	Location Description	The home repairs of this project will take place within Lee's Summit.
	Planned Activities	Home Preservation will provide minor home repairs to qualifying LMI households in Lee's Summit. These repairs will ensure aging homes are safer, more efficient and provide a decent living condition.
8	**Project Name**	Lee's Summit Social Services Operating Expenses
	Target Area	Old Town Area
	Goals Supported	Basic Needs for Food, Clothing, etc.
	Needs Addressed	Basic Needs of Low-to-Moderate Income Persons
	Funding	$17,640.00

OMB Control No: 2506-0117 (exp. 06/30/2018)

	Description	To cover operating expenses, including: utilities, vehicle repair, fuel, insurance and legal services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The agency estimates that 2,770 low-to-moderate income people will benefit from this program.
	Location Description	Lee's Summit Social Services 108 SE 4th St Lee's Summit, MO
	Planned Activities	The agency serves low-to-moderate income individuals by providing basic necessities. These services can include utility payment assistance, shelter, transportation, clothes, food, etc.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The programs to be funded target low-to-moderate income individuals/households and persons with special needs regardless of their location in Lee's Summit. The majority of the agencies to receive CDBG funding are located within or immediately adjacent to the Old Town area of the community.

Geographic Distribution

Target Area	Percentage of Funds
Old Town Area	
Communitywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Generally, there is no priority given based on geographic location. The programs are funded to serve the needs of targeted clients regardless of geographic locations, so long as the clients are Lee's Summit residents.

Discussion

The City's purpose is to serve those individuals and areas that have been identified within the Con Plan. This does not focus on a certain area of the City, but rather a population of people. The City and it's supported projects assist people within the community, so long as the individual is a resident of Lee's Summit.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

For the 2020-21 Action Plan, the City anticipates supporting the Lee's Summit Housing Authority and a Minor Home Repair or Home Preservation Program at levels specified in the projects section of the plan. This means that the City expects to benefit approximately 66 households through the LSHA's exterior rehab program at Duncan Estates and 15-17 households through a Home Preservation Program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	81
Special-Needs	0
Total	81

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	81
Acquisition of Existing Units	0
Total	81

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will continue investing in residential rehab with the goal of allowing for 5-7 additional residential improvements to be made compared to prior years. The City anticipates allocating $20,000 of unspent prior year Minor Home Repair funds toward the Home Preservation Program.

AP-60 Public Housing – 91.220(h)

Introduction

The vision of the Lee's Summit Housing Authority is to "Build Communities of distinction that are multigenerational, mixed income, and meet the needs of our most vulnerable citizens". Our Mission is to "Advocate for affordable housing and respond to unmet housing needs through new construction, restoration of existing assets, and the pursuit of new development opportunities and partnerships".

We will accomplish our mission with an action plan that is based on and measured by TRUST.

T aking care of the community

R aising awareness

U nifying likeminded communities of service

S erving families

T ransforming lives

Strategic Goals Priorities:

- Reducing the waiting lists for affordable housing solutions by developing 100 units of mixed income housing
- Getting our voices in the room for housing discussions occurring within the City
- Finding opportunities for funding projects via a City mechanism
- Developing a demonstration project
- Carefully pursuing redevelopment of Lea Haven

Actions planned during the next year to address the needs to public housing

The Lee's Summit Housing Authority (LSHA) has adopted the following action strategies to address the needs of Public Housing and Affordable Housing Development and this year, it will continue to

implement these actions:

- Advocating for the industry and our role within the local Community
- Identify and leverage trends to create a broader range of housing options that together will local housing shortfalls
- Build relationships with partners
- Apply for additional rental vouchers (as they may become available through HUD) and actively administrate the Section 8 Housing Choice Voucher Program.
- Explore leveraging public and private funds to create additional housing opportunities
- Collaborate with the City of Lee's Summit, Jackson County, other for-profit and non-profit organizations in the development of affordable housing
- Collaborate with the Lee's Summit Economic Development Council
- Employ effective management and maintenance policies

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Lee's Summit Housing Authority has a Resident Housing Commissioner appointed to serve on the Board of Housing Commissioners. Resident Commissioner is a welcomed addition to the Housing Authority Board of Commissioners and brings a unique perspective and insight to the Board. The Lee's Summit Housing Authority keeps open communications with the residents though a monthly news-letter and twice monthly pot-luck dinners. Residents are also engaged by LSHA management and Board Members. The Lee's Summit Housing Authority maintains an "open door" policy for residents to voice their concerns.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Lee's Summit Housing Authority is designated a High Performing Agency by HUD through its Public Housing Management Assessment and Section Eight Management Assessment Programs. LSHA is not designated as "troubled".

Discussion

Many of the strategies and goals for long-term viability and objectives for addressing the needs of the Lee's Summit Housing Authority, and the greater Community, are taken directly from the information, strategies and objectives identified in the City of Lee's Summit's Consolidated Plan. They may also be identified in additional "Studies" such as the Old Lee's Summit Development Master Plan and Housing Affordability Analysis 2014, Vogt Strategic Insights 2017, Lee's Summit Affordable Housing Needs Assessment by University of Kansas Urban Planning Students UBPL: 710 Fall of 2017, Census Data, and

related market studies.

Many of the physical and operational improvements identified in LSHAs 5-Year Plan are contingent upon current and future funding through the CDBG Program, HUD Funding (CFP & OPFND) and, PILOT waiver by the City.

Many of the strategies to address the need for developing affordable housing opportunities and solutions for the growing senior population, veterans and low to moderate income families is dependent upon cooperation by the City of Lee's Summit, the Business Community, Private and Public Investments and the greater Community's support.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

For the 2020-21 Action Plan, the City anticipates supporting the homeless and special needs population by providing continued financial support to local public services such as Hope House, ReDiscover, Coldwater, Hillcrest and Lee's Summit Social Services. These agencies all continue to provide critical services to Lee's Summit residents with special needs.

Coldwater of Lee's Summit has requested funds to continue the support of the “BackSnack Program”. This program provides nutritional needs of hungry children. Hope House, ReDiscover, Hillcrest Transitional Housing and Lee's Summit Social Services provide varied services pertaining to the mental health of low-to-moderate income individuals, those experiencing homelessness or those effected by domestic violence.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless shelter services are provided by the CoC of the Greater Kansas City region. In addition, Hillcrest Transitional Housing operates 18 shelter units in Lee's Summit. Our focus is on providing financial assistance to local public service agencies that target residents who are temporarily homeless due to domestic violence or who are potentially becoming homeless due to mental health issues. Activities receiving CDBG assistance this program year that help reduce chances of people becoming homelessness include services provided by Hope House, ReDiscover, and Coldwater. In addition, CDBG funding is provided to Hillcrest Transitional Housing to provide case management counseling services to its Lee's Summit client families. The City will coordinate and work with CoC for its outreach and assessment efforts.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City plans to continue providing financial support to local agencies through CDBG funds. These agencies, which include Hope House, Hillcrest Transitional Housing and Lee's Summit Social Services, offer support to those currently experiencing homelessness or experiencing displacement due to domestic violence situations. While the City does not directly receive ESG funds, local non-profits are encouraged to apply for these funds as an additional source of funding.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City continues to work with the regional CoC, as well as coordinating efforts with Lee's Summit Social Services. Local churches often provide similar services without any assistance from CDBG, but nonetheless play an important role in helping homeless individuals and families make the transition to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Prevention initiatives play a key role in both long and short term strategies to address homeless prevention and counseling for the families they serve. In the 2020-21 program year, the City will direct CDBG funds to several of these programs to alleviate budget shortage. In the meantime, CDBG support will also benefit local agencies and programs that provide services targeting LMI persons and persons with special needs for housing, health, and other social services.

Discussion

The City's CDBG funding distribution process is a competitive one where the City opens funding request opportunities to all local agencies that provide services to meet the priority goals of the Consolidated Plan. Agencies file funding requests based on financial support needs and funding allocations decisions are based on priorities, agency capacities and funding availability.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Lee's Summit's adopted public policies and standards pertaining to development as well as housing development and residential investment in the community. These policies are designed and updated to promote and protect community values, to ensure quality, to improve sustainability, to protect property values and investments, and to provide equal opportunities for all. The City does not and will not endorse and put in place any public policies that will prevent investment and development of affordable housing. The City provides financial opportunities through the CDBG program for agencies to provide housing choices and home repairs to benefit persons with housing burdens.

In 2019, the City completed its Analysis of Impediments to Fair Housing Choice (AI) project. Based upon this, it does not appear that there is sufficient housing for those of extremely low to moderate income households. This has also been identified through the Con Plan, and is being addressed through projects funded by CDBG.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Coordination of services is extremely important to ensure services are provided efficiently and effectively, especially when resources are scarce.

Actions planned to address obstacles to meeting underserved needs

The major obstacle to meeting underserved needs is limited funding. The City will continue to encourage public service agencies to actively explore and pursue new funding opportunities. The City will also continue to explore and participate in regional solutions to some of the underserved needs.

Actions planned to foster and maintain affordable housing

Funded programs and projects though CDBG for housing related repairs and rehabilitation meet the goal of sustaining the community's affordable housing stock and improving the conditions. In an effort to increase the number of clients served, the City has been exploring a new way of operating the the Minor Home Repair Program in order to help more residents..

Actions planned to reduce lead-based paint hazards

Continue to educate the public regarding the danger of lead-based paint hazards. Continue to enforce the requirement for residential rehabilitation contractors to be properly licensed when taking on residential rehabilitation projects.

Actions planned to reduce the number of poverty-level families

The City continues to promote economic development to improve the economic health of the community and its citizens by:

- Increasing business activities
- Expanding job training and employment opportunities
- Fostering small businesses and startups
- Investing in needed public infrastructure improvements for economic development
- Encouraging and incentivizing business expansions and new business activities
- Continuing to support private agencies for services to help poverty-level population to get on

their feet

Actions planned to develop institutional structure

The City will continue to improve the institutional structure to better serve the needs of the community. Inter-agency coordination will continue to be the focus in order to improve efficiency and avoid duplication of efforts. This year, the City is conducting another round of its strategic planning that involves extensive public involvement to help the City identify priority needs of this community and strategies to meet those needs. This process will certainly help to further strengthen the effort of a community working together to tackle community issues. In early 2020, the City also began working on developing a new comprehensive plan, which will be an extensive, multi-year process involving a lot of inter-agency coordination.

Actions planned to enhance coordination between public and private housing and social service agencies

- Continue to provide training for agencies receiving CDBG funding
- Continue to encourage agencies, private or public, to communicate and coordinate
- Continue to monitor CDBG subrecipients on performance and provide technical support as needed

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City's CDBG funded programs and projects are not intended to generate any program income up to today. Funds returned to the line of credit are a result of programs and projects completed or cancelled with a balance of unused funds.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%