

Proposed date(s): _____

Load – in Start Time: _____ Load- out End time: _____

Event Start Time: _____ Event End Time: _____

Estimated Attendance: _____ Estimated Vendors: _____

Time gates open for patrons: _____

Will you be serving Alcohol at the event: Yes No Undecided

Will you be serving food at the event: Yes No Undecided

Will there be vendors at the event: Yes No Undecided

Will there be merchandise for sale: Yes No Undecided

If yes please list items to be sold:

Will any pamphlets or materials be distributed: Yes No Undecided

Will additional signage be needed for the event: Yes No Undecided

Please list your electrical needs: _____

Does your organization have liability insurance: Yes No

If yes with whom: _____

Do you plan on having amplified sound at the event: Yes No Undecided

Will you be charging admission to the event: Yes No Undecided

If Yes, what type of admissions/ ticket sales will take place?
Vendor? _____

Ticket Sales Methods

Websites: _____

Phone: _____ Other: _____

Ticket price(s): Advance: _____

Gate: _____

Other: _____

As the applicant, I hereby certify that the information I have provided on the form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application, and the Rules and Regulations of the Lee's Summit Parks and Recreation. I understand that the failure to do so may result in the denial of the application, cancelation of the event and future events or other legal actions by Parks.

Signature of Applicant: _____ **Date:** _____