



Right of Way Use Site Approval Application (RUSA) for Small Wireless Facilities

Application Information

Wireless Provider: _____ Provider's SWF Site Name/ Number: _____

This RUSA Application Includes Additional Batch Submittals (Attach Batch RUSA Applications)

Vertical Category: Streetlight Pole Utility Pole Wireless Support Structure (WSS) Signal/Sign/Other Pole

Collocation Type: Existing Non-Modified Pole/WSS Replacement Pole/WSS
 Existing Modified Pole/WSS New Pole/WSS

Applicant Name: _____

Applicant Address: _____
Street

City State ZIP Code

Applicant Contact: _____
Email Phone

CMRS Carrier Customer: _____

CMRS Carrier Radio Frequency (MHz/GHz): _____

Location of Pole/WSS: _____
Approximate Street Address

Latitude Longitude

Pole/WSS Owner: _____ Pole/WSS ID: _____

Existing Pole/WSS Reference Height: _____ Proposed Pole/WSS Height: _____

Cubic Feet of Ground Equipment: _____ Cubic Feet of Antenna Attachment: _____

Zoning at Pole/WSS Location: _____ Historic District: YES NO

Emergency Shutdown Method (On-Call/Switch): _____ 24-Hr Emergency Contact Number: _____

Checklist of Other Required Documents Submitted with Application for Each Location

- Approved Preliminary Site Plan (OPTIONAL)
 - Letter of Authorization from Pole/WSS Owner (IF OTHER THAN CITY)
 - Undergrounding Waiver for New Pole (IF APPLICABLE)
 - Deed or Dedication of ROW or Easement Documentation for Site Location
 - Construction Drawings, Two (2) Full Sets and Two (2) Half-Sized (11 x 17) Sets (SEE MINIMUM REQUIRED INFORMATION - PAGE 3)
 - City of Lee's Summit ROW Permit Application
 - City of Lee's Summit TTC Permit Application
 - City of Lee's Summit Electrical Permit Application (Subset of Building Permit Application)
 - City of Lee's Summit Business License
 - Letter of Site Compliance with FCC OET Bulletin 65 (RF Exposure)
 - Approved FAA 7460 (IF APPLICABLE)
 - Insurance Certificate & Endorsements
 - Performance Bond
 - Payment Bond
 - Maintenance Bond
 - Payment of Applicable Fee(s)
- } OR {
- Applicant's assets in MO are ≥ \$25 Million (recorded); and
ROW restoration including SWF removal is less than \$10K; and
Applicant does not have a history of permitting noncompliance.

Notice(s)

Wireless Provider Contact Information for Person(s) to Receive Notice(s)

Check If Same As Applicant

Name: _____

Address: _____

Street

City

State

ZIP Code

Contact: _____

Email

Phone

Attestation

I attest that the Small Wireless Facility (SWF) will be collocated on the pole or wireless support structure for which said application is submitted and that the SWF will be operational for use by a Wireless Services Provider to provide service within one-year after the permit issuance date. I certify that the SWF will comply with the Federal Communication Commission’s (FCC) regulations concerning radio frequency (RF) emissions as set forth in the FCC’s Office of Engineering and Technology (OET) Bulletin 65 and 47 C.F.R § 1.1307. I have read and agree to comply with the City Code and the City of Lee’s Summit Standard Terms and Conditions for the Placement of Wireless Facilities in the Right-Of-Way, adopted pursuant to Ordinance No. 8528, and all provisions therein. I attest that all information provided herein and attached hereto and incorporated herein by reference, is accurate and true.

Applicant’s Signature: _____ Wireless Provider: _____ Date: _____

Term

This RUSA shall be in effect upon the date of its approval by the City (the “Commencement Date”) for a ten (10) year term (“Initial Term”) except that if the Uniform Small Wireless Facility Deployment Act sunsets as set forth in RSMo. §67-5122 the Initial Term for this RUSA shall expire January 1, 2021 and the RUSA shall be renegotiated in good faith. The Initial Term shall be renewed for another ten-year term unless (i) the City makes a finding that the Utility Poles or Wireless Support Structure or SWFs do not comply with the RUSA’s provisions, any Applicable Codes or local code provisions or regulations that concern public safety, objective design standards for decorative utility poles, reasonable stealth and concealment requirements, or any other applicable federal or state law, regulation, or order; or (ii) Wireless Provider and the City agree to a shorter term as set forth in this Section. Wireless Provider shall notify the City in writing no less than thirty (30) days prior to the expiration of the Initial Term of its desired renewal term duration, provided that the City will not grant a renewal term for a longer period than the Initial Term. In the event Wireless Provider fails to notify City, the term shall automatically renew for ten (10) years.

Approval Section (Staff Use Only)

Application Packet Submittal: _____ / _____ Application Intake By: _____

Name of Plan Reviewer: _____ Application Fee*: \$ _____

Application Number: _____ APPROVED DENIED**

Signature: _____ Date: _____

**Application Fee for installation of new, replacement or modified pole or wireless support structure in the ROW in accordance with the City Schedule of Fees.*

***See attached page for reasons of Denial. Resubmittals for the same site must reference the same SWF Site Name/Number and there shall be NO subsequent Application Fee required if submitted within 30-days of the denial.*

Approvals granted individually per Application per site. The subject Application, if approved, is not approval for additional applications or sites included in a batch submittal.

Checklist of Required Information Included in Construction Drawings

- Title Sheet
- General Notes
- Property Survey
 - Docket Number of the ROW and Easement (if applicable) Record
 - Identify property, easement, and utility ownership
 - Location of Site Control Points, Benchmark, and Reference Alignment (if applicable)
- Site Plan
 - Coordinates, Dimensions and/or Stations/Offsets provided for each pole/WSS and ground equipment
 - Location, description, dimensions, and size of all equipment, boxes, conduits, etc. shown.
 - Location of power supply, meter and pedestal
 - Surveyed location and dimensions of existing poles, structures, utilities (above ground and underground), conduits, curb, sidewalk, roadway, vegetation/trees/landscape, monuments, buildings, property lines, ROW, easements, storm water pipes, boxes, manholes, drainage/channels, topography, etc. within 250' of any proposed work.
 - Sight Distance Triangles for Intersection Sight Distance and Stopping Sight Distance shown at all nearest intersections and driveways that may be encroached by proposed work.
 - Clear Zone depicted adjacent to non-curbed streets.
 - Location of Power Switch (if applicable)
 - Location of Reference Pole
- Elevations (minimum of two views)
 - Height and diameter of the existing pole, reference pole and the proposed pole
 - Antennas, including cubic area, and any applicable shroud/concealment and stealth elements, mounting, mast arm(s) and other attachments (e.g. signs) on the pole or WSS
 - Height and cubic area of ground mounted equipment
 - Landscape in immediate surrounding area
- Wiring/Cable and Conduit Plan
 - Electrical and Communication Wire/Cable Routing, Location, Sizes, Connections, Attachments, Etc.
 - Conduit Routing, Location, Size, Attachments, Transitions
 - Grounding
- Photo-sim of Site (if requested)
- Detail Sheets (including material, color, product information, warranty, dimensions, specifications, labels, etc.)
 - Antennas
 - Shrouds, Concealment Elements/Materials, and Stealth
 - Mounting brackets and posts
 - Foundation
 - Pole
 - Ground Mounted Cabinets and Equipment
 - Conduit
 - Junction Boxes/Pull Boxes
 - "Dog House" (if applicable)
 - Electrical Meter and Pedestal
 - Power Shut-Off/Disconnect/Power Switch (if applicable)
 - Lighting Fixtures and Photo-cell/Sensors (if applicable)
 - Labels and Signing
 - Mast Arm (if applicable)
- Landscape, Concealment, Stealth and/or Screening Plan
- Temporary Traffic Control Plan (Same as submitted with Temporary Traffic Control Permit)
- Structural and Engineering Documents
 - Pole and Foundation
 - Pole design and load calculations
 - Foundation design and load calculations
 - Geotechnical report for foundation (if applicable)
- Plans shall be sealed by a Registered Professional Engineer in the State of Missouri
- Plan Sheets shall be full sized 22" X 34" or half sized 11" X 17" (as required) and Scaled